

VILLAGE OF RICHMOUND

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD AT THE RM OF ENTERPRISE OFFICE AT 108 HIGHWAY 371, RICHMOUND SASKATCHEWAN, ON MONDAY, DECEMBER 9, 2024

PRESENT:

Mayor – Brad Miller, Deputy Mayor - Wade Welte, Councillor – Kathy Bullock

Administrator – Stacey Jansma

CALL TO ORDER: Mayor Brad Miller called the meeting to order at 4:00pm.

DELEGATE: Core Geomatics; Mauricio Jimenez & Tim Cheesman via Zoom call 4:00 – 5:30 p.m.

Mauricio and Tim walked Council through the draft Official Community Plan and draft Zoning Bylaw. Public engagement is scheduled for mid January. Copies of the documents will be available to the community for review.

ACKNOWLEDGE DELEGATE:

213/24 MILLER: THAT we acknowledge delegates Mauricio Jimenez & Tim Cheesman. Carried.

MINUTES:

214/24 WELTE: THAT the following minutes be approved as read.
1. Regular Council Meeting November 18, 2024 Carried.

FINANCIAL STATEMENT:

215/24 BULLOCK: THAT the financial statement for the month of November 2024 be accepted as presented. Carried.

WATER LOGS:

216/24 WELTE: THAT council acknowledges the daily water log for the month of November 2024 as kept by Arlene Miller. Carried.

REPORTS:

217/24 WELTE: THAT we accept the following reports as presented:
1. Monthly Well Inspection Carried.

ACCOUNTS:

218/24 MILLER: THAT the following list of accounts be approved for payment (as per attached):
Cheques #2573 - #2576 & MANUAL Payment #1 for Month End November 30, 2024.....\$7,075.50
Cheques #2577- #2582, MANUAL Payment #1- 11, and E-transfer 2024-005 – 2024-006 as of December 9, 2024\$18,566.13 Carried.

DELEGATE: Jody Smith 5:40 – 6:00 p.m.

Jody expressed his concerns regarding the lack of fundraising done for the Community Hall and urged Council to consider having a Board back in place to manage the hall.

ACKNOWLEDGE DELEGATE:

219/24 MILLER: THAT we acknowledge delegate Jody Smith. Carried.

CORRESPONDENCE:

220/24 BULLOCK: THAT the correspondence be accepted as presented and filed. Carried.

HALL USE/NO CHARGE:

221/24 MILLER: THAT we respond to the request from Ratepayer #97 and allow the Fox Valley SCC members to use the kitchen in the community hall for no charge to prepare a meal for the Fox Valley Christmas Concert on December 19, 2024. Carried.

AUDITOR:

222/24 WELTE: THAT Stark & Marsh be appointed as the Auditor for the fiscal year 2024. Carried.

BYLAW NO.4 - 2024 – UTILITY MANAGEMENT BYLAW:

223/24 BULLOCK: THAT Bylaw No. 4-2024 being a bylaw to control and regulate utilities provided be read for the second time. Carried.

BYLAW NO. 4 - 2024 – UTILITY MANAGEMENT BYLAW:

224/24 MILLER: THAT Bylaw No. 4-2024 be read for the third time and adopted. Carried.

TERM DUE FOR RENEWAL:

225/24 BULLOCK: THAT we place the upcoming term due for renewal into a 24 month term at 3.25%. Carried.

ARENA INSURANCE:

226/24 MILLER: THAT at the request of the Arena Board, we pay for the insurance for the arena in the amount of \$3,519.37. Carried.

SNOW REMOVAL:

227/24 MILLER: THAT we hire Kevin Payton at \$22/hour to remove snow from the hall sidewalks. Rescind. 077/25

CONTRACT FOR ADMINISTRATIVE SERVICES:

228/24 BULLOCK: THAT we sign the contract with Brenda Ottenbreit (o/a BKOTT Consulting) to provide temporary Administrative services to the Village of Richmond. Carried.

APPOINT ADMINISTRATOR:

229/24 MILLER: THAT effective January 1, 2025; council appoints Brenda Ottenbreit as Administrator for the Village of Richmond. Carried.

SIGNING AUTHORITY/ONLINE BANKING:

230/24 WELTE: THAT effective January 1, 2025: Administrator Brenda Ottenbreit be authorized to sign and seal cheques and documents for and on behalf of the Village of Richmond in accordance with The Municipalities Act or other applicable legislation, or if later ratified by resolution or bylaw passed by the council. Carried.

231/24 BULLOCK: THAT Brenda Ottenbreit be authorized to do all online banking on behalf of the Village of Richmond. Carried.

ADJOURNMENT:

231/24 MILLER: THAT this meeting is now adjourned at 6:00 pm. Carried.

Mayor

Administrator